

**INDIRA GANDHI RASHTRIYA URAN AKADEMI
Fursatganj Airfield, Raebareli (UP) 229302**

BID DOCUMENT

FOR

**SUPPLY AND INSTALLATION OF SOLAR WATER
HEATER SYSTEMS**

TENDER NOTIFICATION NO. SP/GS/SOLAR-WHS/2009-10/54

DATED : 1st SEPTEMBER, 2009

**GENERAL TERMS & CONDITIONS CORRESPONDING
TO THE SUBJECT TENDER**

1. Sealed/Closed Quotations are to be submitted in a two Bid System (1) Technical Bid and (2) Commercial Bid, separately as per details given below:-
 - 1.1 Technical Bid be submitted in a separate sealed envelope superscribing thereon:
**Tender for Technical Bid for SOLAR WATER HEATER SYSTEMS
Tender No. SP/GS/SOLAR-WHS/2009-10/54 dated 01/09/2009.**
 - 1.2 Commercial Bids be submitted in a separate sealed envelope superscribing thereon:
**Tender for Commercial Bid for SOLAR WATER HEATER SYSTEMS
Tender No. SP/GS/SOLAR-WHS/2009-10/54 dated 01/09/2009.**
 - 1.3 Both the envelopes be submitted in another master envelope in sealed condition superscribing thereon:
**Tender for Technical Bid & Commercial Bid for SOLAR WATER HEATER SYSTEMS
Tender No. SP/GS/SOLAR-WHS/2009-10/54 dated 01/09/2009.**
2. The following are to be noted:-
 - 2.1 If the Commercial Bid and Technical Bid are enclosed in same envelope instead of in two separate closed/sealed envelopes, the tender would be rejected.
 - 2.2 On the date of opening of tender only Technical Bid would be opened and the Commercial Bid would be kept in the sealed condition with IGRUA.
 - 2.3 The Commercial Bid of only those Tenderers who qualify the Technical Aspects would be opened, the date and time for which would be notified in advance to the successful Tenderers.
 - 2.3.1 The Tenderer should sign with date on all the papers of both the Technical Bid and Commercial Bid.
 - 2.3.2 The Technical Bid should not contain any indication of the price.
 - 2.3.3 The price quoted should be valid for acceptance for a minimum period of 90 days from the date of opening of the Technical Bid.
 - 2.3.4 The Bids should be neatly filled/typed. Correction, if any, should be duly authenticated with full signature of the person signing the tender, failing which the tender is liable to be rejected.

- 2.3.5 The quotation should be submitted through Post/or Courier or Personally as per tender procedure. Under no circumstances, the quote should be sent by E-mail or Fax.
- 2.3.6 IGRUA will not be responsible for the quotation lost in transit or not received in time including postal delay.
- 2.3.7 IGRUA reserves the right to either accept or reject the offers or split the quantities. IGRUA is not bound to accept the lowest or any other tender. IGRUA's decision will be final and no objections about the tender will be entertained. IGRUA reserves the right of not awarding any contract to anyone or of awarding the contract to one or more tenderers.
- 2.3.8 The Tenderer shall not be at liberty to withdraw or modify the tender or any terms and conditions, thereof before expiry of aforesaid validity period of 90 days. Tenderers are required to clarify such points on which clarification is asked for by the Competent Authority. Any withdrawal or any later modification made within the said period shall be liable for rejection in consequences thereof in addition, EMD will be forfeited. Conditional offers, if any, are liable to be rejected at the sole discretion of IGRUA.

3. Responsibility of the Tenderer:

It is sole responsibility of the Tenderer to obtain and verify any and all information required by it for the purpose of completing the form of tender, prior to submission of its tender.

4.1 Earnest Money/Security Deposit:

Earnest Money Deposit (hereinafter referred to as EMD) of Rs 10,000/- by way of Demand Draft issued by any Nationalized Bank in favour of IGRUA payable at Raebareli.

4.2 In case EMD is not found attached or not submitted in the mode specified, the tender will be rejected.

4.3 The EMD will be refunded to the un-successful Tenderers. The Earnest Money of successful Tenderer will be kept as Security Deposit.

4.4 The EMD will be forfeited in the event of the Tenderer withdrawing the Bid after opening of the Tender and till award of the Contract and/or refuses to accept the Contract, if awarded.

5. Delivery Schedule: The delivery schedule must be clearly indicated in the Technical Bid.

6. The required technical specifications of SOLAR WATER HEATER SYSTEMS are as per Annexure “B”.
7. The following are required to be submitted with Technical Bid:-
 - Earnest Money Deposit of Rs. 10,000/- by way of Demand Draft issued by any Nationalized Bank in favour of **INDIRA GANDHI RASHTRIYA URAN AKADEMI payable at RAEBARELI (U.P).**
 - Proof of Income Tax Clearance/PAN Number
 - Proof of Sales Tax Registration
 - Proof of Approval of New & Renewal Energy
 - Proof of Similar Supply not less than Rs 3 Lakhs to a single party during the last three years.
 - Technical Specification of SOLAR WATER HEATER SYSTEMS
8. The Tenderer should submit the Technical Bid as per Annexure ‘C’.
9. The Tenderer should submit the Commercial Bid as per Annexure ‘F’.
- 10.1 The Tenderer should give payment terms in the Commercial Bid.
- 10.2 Commercial Bid should clearly specify the taxes, levies, etc. if any.
11. **Addresses for submission of quotation:**

Your tender bid and document should be addressed to and to reach:-

The Manager, Stores & Purchase
Indira Gandhi Rashtriya Uran Akademi,
Fursatganj Airfield,
RAEBARELI (U.P) 229302

The Bidder’s Name, Contact Person’s Name and Address be reflected at the left bottom side of the Envelope for easy identification.

For IGRUA

(A K SHARMA)
MANAGER, STORES & PURCHASE

TECHNICAL SPECIFICATION OF SOLAR WATER HEATER SYSTEMS

Name of work:

Supply & installation of Evacuated Glass Tube Solar Water Heater Systems for our following Hostels:-

- (1) Boys Hostel (old) having approx. 160 inmates, total capacity of hot water required is **4800 liters per day**.
- (2) Boys Hostel (New) having approx. 104 inmates, total capacity of hot water required is **3300 liters per day**.
- (3) Girls Hostel (New) having approx. 50 inmates, total capacity of hot water required is **1500 liters per day**.

Required Specification:

The inner tank material should be SS 304, and outer body should be powder coated with PUF/Rockwood insulation in between. Every system should have a power back-up unit.

Name and Logo of the Company should be printed/indicated on Evacuated Tube.

The Glass quality should be of Borosilicate.

Installation of the system is in supplier's scope.

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ANNEXURE – ‘C’

TENDER NO. : SP/GS/SOLAR-WHS/200910/54

DATE : 01/09/2009

(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

Ref: _____

Date : _____

To:
The Manager, Stores & Purchase,
IGRUA
Fursatganj Airfield,
RAEBARELI (U.P) 229302

Sub: **Technical Quotation as per your Tender No. SP/GS/SOLAR-WHS/2009-10/54**

Sir,

With reference to your Tender Notice No. SP/GS/SOLAR-WHS/2009-10/54 dated 01/09/2009 for supply and installation of SOLAR WATER HEATER SYSTEMS. We hereby submit our best offer for the same, towards Technical Quote as per prescribed Annexure ‘D’ & Annexure ‘E’.

We also agree to the terms and conditions of your Tender detailed in Annexure ‘A’.

Thanking you,

Yours faithfully,

(Signature)

Encls:

ANNEXURE 'D'

ORGANIZATION PROFILE
(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

SNO	PARTICULARS	RESPONSE
1	Tender No.	
2	Name of the Company	
3	Address	
4	Tele/Mobile No.	
5	Fax & Email ID	
6	Name of Contact Person	
7	A copy of Sales Tax Registration	Yes/No
8	A copy of Income Tax Clearance Certificate/PAN Number	Yes/No
9	A copy of Approval of New & Renewal Energy	Yes/No
10	EMD Details	
10.1	Bank Draft No.	
10.2	Payable At	
10.3	Amount	
10.4	Enclosed	Yes/No
11	Proof of similar supply not less than Rs 3 Lakhs to a single party during last three years.	Yes/No
12	Product Catalog	Attached/Not attached
13	Warranty Clause	
14	Delivery Schedule	
15	Any other information which Bidder wishes to provide	

(Attach a separate sheet if space is insufficient)

Signature:

Name :

Designation:

Seal of Company:

**PROFORMA FOR TECHNICAL QUOTE FOR SUPPLY AND INSTALLATION
OF DESKTOP COMPUTER SYSTEMS & ITS NETWORKING JOB
(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)**

SNO	DESCRIPTION	RESPONSE
1	Make and Model of SOLAR WATER HEATER SYSTEMS	
2	<p>Specification of SOLAR WATER HEATER SYSTEMS, as per Annexure ‘B’:-</p> <p>(1) Boys Hostel (old) having approx. 160 inmates, total capacity of hot water required is 4800 liters per day.</p> <p>(2) Boys Hostel (New) having approx. 104 inmates, total capacity of hot water required is 3300 liters per day.</p> <p>(3) Girls Hostel (New) having approx. 50 inmates, total capacity of hot water required is 1500 liters per day.</p>	

Signature:

Name:

Designation:

Seal of Company:

ANNEXURE – ‘F’

TENDER NO. : SP/GS/SOLAR-WHS/2009-10/54

DATE : 01/09/2009

(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

Ref: _____

Date : _____

To:
The Manager, Stores & Purchase,
IGRUA
Fursatganj Airfield,
RAEBARELI (U.P) 229302

Sub: **Commercial Quotation as per your Tender No. SP/GS/SOLAR-WHS/2009-10/54**

Sir,

With reference to your Tender Notice No. SP/GS/SOLAR-WHS/2009-10/54 dated 01/09/2009 for supply and installation of SOLAR WATER HEATER SYSTEMS. We hereby submit our best offer for the same, towards which, our Commercial Quote as per prescribed Annexure-‘G’.

We also agree to the terms and conditions of your Tender detailed in Annexure - ‘A’.

Thanking you,

Yours faithfully,

(Signature)

Encls:

ANNEXURE – ‘G’

**PROFORMA FOR COMMERCIAL QUOTE FOR SUPPLY AND
INSTALLATION OF SOLAR WATER HEATER SYSTEMS**
(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

SNO	DESCRIPTION	RATE(RS)	AMOUNT(RS)
1.1	Cost for Supply and Installation of SOLAR WATER HEATER SYSTEMS for Boys Hostel (old) having approx. 160 inmates, total capacity of hot water required is 4800 liters per day, as per specification given at Annexure ‘B’		
1.2	Cost for supply and installation of SOLAR WATER HEATER SYSTEMS for Boys Hostel (New) having approx. 104 inmates, total capacity of hot water required is 3300 liters per day, as per specification given at Annexure ‘B’.		
1.3	Cost for Supply and Installation of SOLAR WATER HEATER SYSTEMS for Boys Hostel (old) having approx. 50 inmates, total capacity of hot water required is 1500 liters per day, as per specification given at Annexure ‘B’		
2	Please specify the taxes, levies or any other charges, if any		
3	Total C.I.F. Fursatganj		
4	Terms and Conditions of Payment		
5	Any other information which Bidder wishes to provide		

Signature:

Name :

Designation:

Seal of Company: